

Notice of Privacy Practices

This notice describes how medical information about you may be used and disclosed and how access to this information can be gained.

This Notice of Privacy Practices is being provided to you as a requirement for the Health Insurance Portability and Accountability Act (HIPAA). This Notice describes how Bloomfield Consulting, PLLC / Dr. Fadell may use and give out (“disclose”) your health information to carry out treatment, payment or health care operations and for other purposes that are permitted or required by law. It also describes your rights to access and control your protected health information in certain cases.

Treatment:

Bloomfield Consulting, PLLC /Dr. Fadell may use and disclose health information about you for the purpose of coordinating your health care. For example, we may need to disclose information to an insurance case manager at a managed care organization who is responsible for coordinating your care (e.g., obtaining pre-certification for treatment or obtaining additional treatment sessions).

Payment:

Bloomfield Consulting, PLLC / Dr. Fadell may use and disclose health information about you so that the services you receive can be properly billed and paid. For example, we may disclose your health information to permit your health plan to take certain actions before your insurance plan approves or pays for your services.

Operations:

Bloomfield Consulting, PLLC / Dr. Fadell may use or disclose health information about you, as necessary, so that we can operate the health plan and provide quality care to you. For example, we may use health information about you to review the quality of services you receive.

Federal privacy rules allow Bloomfield Consulting, PLLC / Dr. Fadell to use or disclose your protected health information without your permission or authorization for the following reasons:

- When Required by Law
- When There are Risks to Public Health
- To Report Abuse or Neglect
- To Conduct Health Oversight Activities
- In Connection With Judicial and Administrative Proceedings
- For Research Purposes
- In the Event of a Serious Threat to Health or Safety
- For Specialized Government Functions
- For Worker’s Compensation

Family Matters:

Unless you object, or Bloomfield Consulting, PLLC /Dr. Fadell can infer from circumstances that you do not object, we may disclose your protected health information to your family member or close friend if it is directly relevant to the person’s involvement in your care or payment related to your care. Bloomfield Consulting, PLLC / Dr. Fadell can also disclose your information in connection with trying to locate or notify family members or others involved in your care.

Authorization:

Other than stated above, Bloomfield Consulting, PLLC / Dr. Fadell will not disclose your protected health information other than with your written authorization. You may revoke your authorization in writing at any time except to the extent that we have taken action in reliance upon the authorization.

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Your Right to Inspect and Copy:

You may request the right to inspect and get copies of your health information. To inspect and copy your health information, you must submit a written request to Bloomfield Consulting, PLLC / Dr. Fadell. We can deny your request for certain, limited reasons, but must provide you a written reason for denial. We may charge a fee for copying your records.

Your Right to Request a Restriction on Uses and Disclosures:

You may ask Bloomfield Consulting, PLLC / Dr. Fadell not to use or disclose certain parts of your protected health information for the purposes of treatment, payment, or health care operations. We are not required to agree to a restriction.

Your Right to Request Confidential Communications:

You have the right to request that Bloomfield Consulting, PLLC / Dr. Fadell communicate with you about health matters in a certain way or at a certain location. We will accommodate reasonable requests only if we receive notification that disclosure of the health information could put you in danger. Such requests must be submitted in writing to Bloomfield Consulting, PLLC / Dr. Fadell. This written request must also contain a statement that disclosure of the information could endanger you.

Your Right to Amend:

If you feel that the information Bloomfield Consulting, PLLC / Dr. Fadell has about you is incorrect or incomplete, you may request that we amend your information. If we deny your request, we must give you a written reason for our denial. Such requests must be made in writing. In this written request, you must also provide a reason to support the requested amendments.

Your Right to a List of Disclosures:

You have the right to request a listing of certain disclosures of your health information. This right applies to disclosures for the purposes other than treatment, payment, or health care operations as described in this Notice of Privacy Practices. Bloomfield Consulting, PLLC / Dr. Fadell are not required to account for disclosures that you requested, disclosures that you agreed to by signing an authorization form and certain other disclosures that Bloomfield Consulting, PLLC / Dr. Fadell are permitted to make without your authorization. The request for listing must be made in writing to. We are not required to provide a listing of disclosures that took place prior to April 14, 2003. We will provide the first listing that you request during any 12-month period without charge. Subsequent requests may be subject to a reasonable cost-based fee.

Your Right to a Copy of This Notice:

You have the right to receive a copy of this notice at any time.

How to Use Your Rights Under This Notice:

For any of the above requests that must be made in writing, we will assist you prepare the written request if assistance is needed.

Our Duties:

Bloomfield Consulting, PLLC / Dr. Fadell are required by law to maintain the privacy of protected health information and to provide you with this Notice of our duties and privacy practices. We are required to abide by the terms of this Notice as may be amended from time to time. We reserve the right to change the terms of this Notice and to make the new Notice provisions effective for all health information that we maintain. If any major changes are made to our Notice, you will receive a copy of our new Notice within 60 days of the major changes.

Complaints:

If you believe your privacy rights have been violated, you have the right to complain to Bloomfield Consulting, PLLC / Dr. Fadell. You may make your complaint to us verbally or in writing. We encourage you to express any concerns you may have regarding the privacy of your information to us. You will not be retaliated against in any way for filing a complaint.

Contact Person:

The contact person for all issues regarding the privacy of your health information is Dr. Fadell. Information regarding matters covered by this Notice can be requested by contacting her at 248.791.2101. Complaints can be mailed to Dr. Fadell by sending it to the address listed on the first page of this Notice.